

## REPLACING THE INK CARTRIDGE

If you are using the Inkjet Printer, periodically you will need to change the ink cartridge.

1. Turn off the scanner.
2. Remove the scanner top cover.
3. Lift up the tab at the rear of the ink cartridge and pull it out of the ink cartridge holder.



4. Dispose of the empty ink cartridge in accordance with all federal, state and local laws.
5. Take the new cartridge out of its packaging and remove the protective tape from the cartridge.

**IMPORTANT:** Do not touch the exposed metal chip or the cartridge could be damaged.

6. Insert the ink cartridge into the ink cartridge holder and push the ink cartridge down until it snaps into place.



7. Reinstall the scanner top cover and turn on the scanner.

## TROUBLESHOOTING

For a list of error codes and possible solutions, see the User's Guide, Chapter 5, *Troubleshooting*.

Periodic and scheduled cleanings should be performed before determining if any further problem resolution is needed.

### Helpful Hints

- ❑ Always jog the documents to align the leading and bottom edges. Visually check the leading edges for bent or curled corners and straighten them as needed.
- ❑ Place the stack of documents halfway into the input tray, then slide the stack forward until the left indicator comes on.
- ❑ Be sure the exit wire stop is extended enough to allow approximately 1/2-inch or more than the longest document.
- ❑ If you are experiencing image quality problems, thoroughly clean your scanner.

### SUPPLIES\*

CAT No.	Description
802 7393	Cleaning Kit / Kodak i6000 Series Check Scanners (includes cleaning cards and swabs)
830 1087	Inkjet Cartridge hp 6602a

\* Items are subject to change.



EASTMAN KODAK COMPANY  
Document Imaging  
Rochester, New York 14650

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Part No. 9E4522

## Kodak i6000 Series Check Scanners



## Quick Tips

[www.kodak.com](http://www.kodak.com)

**Kodak Service**  
**1-800-822-1414**

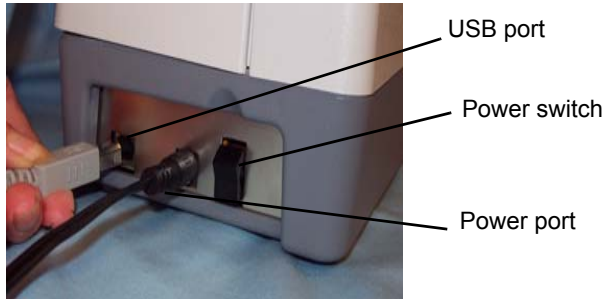
**Kodak Parts Services**  
**1-800-471-0803**  
**1-585-724-6042**

**Kodak Professional Services**  
**1-800-525-6325**

## INDICATOR LIGHTS

- ❑ **Right LED on - red** — scanner is powered on.
- ❑ **Right LED on - green**— scanner is ready for operation and has detected the *Kodak t6000 Client Software*.
- ❑ **Left LED on - amber** — scanner detects the presence of documents in the input tray.

## POWER SWITCH AND CONNECTORS



**USB port** — connects the scanner to the PC.

**Power switch** — turns the scanner on and off.

**Power port** — connects the power cord to the scanner.

### NOTES:

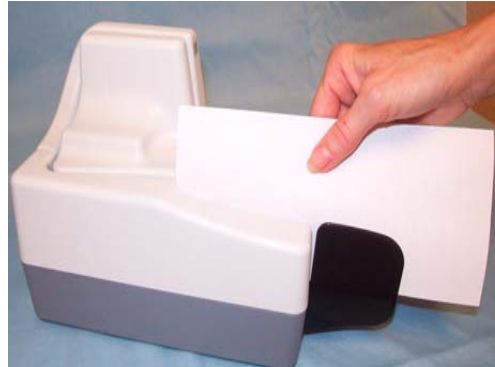
- ❑ Be sure that the USB cable and power cord are secure and connected properly.
- ❑ Place the power supply on the floor. Do not place it next to the scanner. Failure to do so may result in degraded MICR read rates.

## CLEANING AND MAINTENANCE

For detailed cleaning and replacement procedures, see the User's Guide, Chapter 4, *Maintenance*.

### DAILY CLEANING PROCEDURES

1. Launch the *Kodak ScanTest Software*.
2. Open the cleaning card package and remove the cleaning card.
3. Place the cleaning card between the entry separation drive roller as shown.

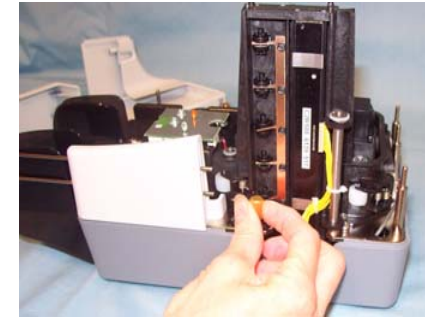


4. While holding the cleaning card in place, select **Scan** from the *Kodak ScanTest Software* window allowing the entry rollers to scrub the card.
5. Wait until the motor stops, then remove the card, and flip the card to a clean corner and repeat Step 4.
6. Place the cleaning card in the input tray and select **Scan**. You may need to give the cleaning card a slight push to start it through the transport.
7. Turn the cleaning card over and repeat Step 6.
8. Scan the cleaning card three or four more times. Be sure that you continue to turn the cleaning card to a clean side each time you scan the cleaning card through the transport.
9. When finished, discard the cleaning card and shut down the *Kodak ScanTest Software*.

## WEEKLY CLEANING PROCEDURES

A thorough cleaning should be performed approximately every fourth cleaning cycle.

1. Before starting this procedure, perform the daily cleaning procedure.
2. Turn off the scanner.
3. Remove the scanner top cover.
4. Lift and remove the side cover.
5. Pull the exit stop wire out about 4 inches to provide adequate clearance for removing the back cover.
6. Lift and remove the back cover.
7. Loosen and remove the thumbscrew that holds the scan tower door in place.



8. Open the scan tower door.
9. Using the cleaning swab, wipe both surfaces of the scan heads.
10. Close the scan tower door and reinstall the thumbscrew.
11. Replace the back cover first, then the side cover and turn the scanner on.
12. Launch the *Kodak ScanTest Software*.
13. Clean each drive roller by selecting **Eject** on the *Kodak ScanTest Software* window. Selecting **Eject** turns the drive rollers for about 5 seconds.
14. Each of the drive rollers should be thoroughly cleaned with the swab. While the rollers are turning, use an up-and-down motion to clean the entire roller. You may need to use several cleaning swabs if the rollers are very dirty.
15. Replace the top cover.

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